



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Private Bag X115, Pretoria, 0001

TRANSVERSAL CONTRACTING

Enquiries: Taetso Thobejane

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Ref: RT27-2024

CONTRACT RT27-2024: PROVISION OF DEBT COLLECTION SERVICES TO THE STATE FOR THE PERIOD OF SIXTY (60) MONTHS.

1. This contract will be subject to the Transversal Master Agreement Contract and all its annexures issued in accordance with Chapter 16A of the Treasury Regulations published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The Special Conditions of Contract and all the annexures are supplementary to that of the Transversal Master Agreement Contract. Where, however, the Transversal Master Agreement Contract is in conflict with the Participation Agreement, General Conditions of Contract and Special Conditions of Contract the Transversal Master Agreement Contract will prevail.
2. The contract circular for the aforementioned contract distributed to State Institutions together with all other annexures constitutes the official and binding agreement between the Service Provider and the State. State Institutions are, therefore, prohibited from making any amendments of any nature to the aforementioned contract, except on the service levels.
3. The National Treasury will communicate all amendments, if any, to the State Institutions. It would only be at the receipt of such notification from the National Treasury that State Institutions can effect any changes to this contract.
4. The documents below will be updated as and when required and therefore State Institutions should always refer to the latest available documents from the National Treasury Website.
 - 4.1. Contract Circular and Address List
 - 4.2. Transversal Master Agreement Contract
 - 4.3. Participation Agreement Template
 - 4.4. Service Request Template
 - 4.5. General Conditions of Contract

- 4.6. Special Conditions of Contract
- 4.7. Quarterly Report Template
- 4.8. Request for Participation Letter

5. Utilization Guidelines

- 5.1. State Institutions are encouraged to rotate the above-mentioned Service Providers to ensure maximum successful collection and distribution/allocation of work.
- 5.2. Appointment of multiple service providers is highly encouraged to effectively manage performance of the appointed Service Provider(s), as success will be measured against average performance of the other Service Providers.
- 5.3. State Institutions will identify any of the appointed Service Providers and conclude the Participation Agreement. Once the Participation Agreement is duly signed, the Participant will issue the Service Request(s) with allocated debt book for the duration of six months.
- 5.4. State Institutions are responsible for performance management, supplier relationship management and dispute resolution. Failure to resolve the dispute, both parties may escalate and notify in writing to the National Treasury – Chief Director: Transversal Contracting for further dispute resolution, failing which parties may seek legal advice.
- 5.5. In order to reduce the administration burden, State Institutions must refrain from requesting SBD documents every time they issue a Service Request to the awarded service providers as the competitive process was followed at National Treasury. Upon signing of the Participation Agreement, all the supporting documents must be finished at this stage for the duration of the contract.
- 5.6. State Institutions and Service Providers are required to provide quarterly historic reports of all the services requests issued. The report will indicate the name of the service(s) providers/State Institution, debt book value, expected targeted value, actual collected value, commission fee payable, challenges, opportunities, and success of the contract. This information will be analysed in conjunction and be used for supplier performance management reviews.

6. Post Participation

6.1. The National Treasury will continuously add new participants during the tenure of the contract. The interested State Institution will be required to complete the Request for Participation Letter and submit to National Treasury – Chief Director: Transversal Contracting for consideration.

7. Contract Circular – Commission Fee Structure:

7.1. The debt collection services offered are on the basis of “No Successful Collection, No Commission Fee” payable. All commission fee percentages are inclusive of 15 % VAT.

#	Bidder Name	Commission rate (%) Inclusive of 15% VAT
1.	2 T Innovation Business Consulting and Projects (Name changed to IBC Forensics and Recovery)	8,5
2.	AA Solwandle Attorneys Inc	10
3.	ADRS Diversified Services (Pty) Ltd	10
4.	Andile Seth Attorneys	9,50
5.	Bafana Ncube Incorporated	9
6.	Boffin and Fundi	8
7.	BTF Global	9,20
8.	Buthelezi Vilakazi Inc	8,5
9.	Gravity Express Services (Pty) Ltd	10
10.	Hahn Collections (Pty) Ltd	9,2
11.	Kamohelo Entle Trading Projects	10
12.	Katlego Ralikhuvhana Mokgola Inc	10
13.	Khumalo Masondo Attorneys Inc	9,5
14.	L Guzana Inc. Attorneys	9,5
15.	Madhlopa & Thenga Incorporated	9,5
16.	Medaco Revenue Solution (Pty) Ltd	10
17.	Nchupetsang Inc. Attorneys	8
18.	New Integrated Credit Solutions (Pty) Ltd	10
19.	NFD Consulting (Pty) Ltd	7.45
20.	Noko Maimela Inc	8,5
21.	Ntiyiso Consulting (Pty) Ltd	8,97
22.	Ntloedibe Attorneys Incorporated	10

#	Bidder Name	Commission rate (%) Inclusive of 15% VAT
23.	Phakamani Debt Collection Services (Pty) Ltd	8
24.	Ramatshila Mugeru Attorneys Inc	10
25.	Revenue Consulting (Pty) Ltd	9
26.	Saya Recoveries (Pty) Ltd	7,95
27.	Thipa Attorneys Incorporated	7
28.	TSL Legal (Pty) Ltd	10
29.	Wakaba and Partners Incorporated	10

MR. MOTHUSHI MOIFO

for CHIEF DIRECTOR: TRANSVERSAL CONTRACTING

OFFICE OF THE CHIEF PROCUREMENT OFFICER

DATE:

8. The following Government Institutions will participate in this contract:

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
1.	Agricultural Research Council P.O. Box 8783 Pretoria 0001	Khan Yusuf	012 427 9860	KhanY@arc.agric.za
2.	Department of Health, Eastern Cape Private Bag X0038 Bisho 5605	Ce lelwa Mgijima	060 579 9016	Ce lelwa.mgijima@echealth.gov.za
3.	Eastern Cape Department of Public Works & Infrastructure Private Bag X 0022 Bisho 5605	Nomaza Pangwa	082 463 4359	Nomaza.Pangwa@ecdpc.gov.za
4.	Eastern Cape Rural Development Agency Postnet Suite 385 Private Bag X 9063	Landezwa Mkapeni	043 -604 7000 082 460 5063	MkapeniL@ecrda.co.za MkapeniL@ecrda.onmicrosoft.com

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
	East London 5200			
5.	Ekurhuleni Water Care Company P.O. Box 13106 Northern Park 1631	Ntombizimbini Hlophe	011 929 7178	ntombizimbini.hlophe@erwat.co.za
6.	Elundini Municipality P.O. Box 1 Nqanqarhu 5480	Bukelwa Dlodlo	045 9328100 078 498 9162	bukelwad@elundini.gov.za
7.	Gateway Airports Authority Limited P.O. Box 1309 Polokwane 0700	Julius Ramatjie	087 291 1088	julius.ramatjie@gaal.co.za
8.	KwaZulu Natal Department of Humans Settlements P.O. Box X54367 Durban 4000	Phumlani Khumalo	031 336 5171	Phumlani.Khumalo@kzndhs.gov.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
9.	MerSETA Hillside Road Parktown 2193	Deslyn Lucas Archie Mukhesi Lindiwe Makoto Maribe Mamabolo Victor Sikwe	060 978 7707 081 450 7218 060 978 2761 068 177 7858 063 549 2695	DLucas@merseta.org.za AMukhesi@merseta.org.za hmakoto@merseta.org.za mmamabolo@merseta.org.za vsikwe@merseta.org.za
10.	Pan South African Language Board 523 Stanza Bopape 5th Floor Provisus Building Arcardia 0083	Daniel Vuma	012 341 9638 082 805 6235	daniel@pansalb.org
11.	Road Agency Limpopo Private Bag X9554 Polokwane 0700	Pretty Digama	015 284 4600	digamap@ral.co.za
12.	SANAS Libertas Office Park Equestria Pretoria 0184	Zanele Ngwenya	012 740 8535	Zanelen@sanas.co.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
13.	Breede-Olifants Catchment Management Agency Unit 2, 3 Mountain Mill Road Worcester 6850	Sikhumbuzo Shabangu Zanele Mngoma	023 346 8000	zmngoma@bgcma.co.za
14.	City of Tshwane Tshwane House Building Cnr Lillian Ngoyi & Madiba Street Pretoria	Mankwana Thovhakale Milly Claase	012 358 1408 012 358 8552	MankwanaT@tshwane.gov.za millyc@tshwane.gov.za
15.	Council for Scientific and Industrial Research (CSIR) PO Box 395 Pretoria 0001 South Africa	Unathi Manda	012 841 4622	UManda@csir.co.za
16.	Department of Defence Finance Division Directorate Central Accounts Private Bag X992 001	Zwelakhe Mathibela Obed Nyamane	012 392 2753 012 392 2778	zwelakhe.mathibela@dod.mil.za Obed.Nyamane@dod.mil.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
17.	City of Mbombela 1 Nel Street Mbombela Mpumalanga 1201	Phumula Mathebula	013 759 2017 082 825 1283	Phumula.Mathebula@mbombela.gov.za
18.	Department of Justice and Constitutional Development	Batlwaetse Baloyi BJ	073 756 0952	bbaloyi@justice.gov.za
19.	Department of Agriculture and Rural Development: Limpopo Private Bag X9487 POLOKWANE 0700	Nemafhohoni Thivhakoni Mapaseka Mphahlele	015 294 3431 015 294 3240	nemafhohoni.thivhakoni@limpopo.gov.za MphahleleML@agric.limpopo.gov.za
20.	Nelson Mandela Bay Metropolitan P.O. Box 834. Port Elizabeth 6000	Joel Scholtz	041-506 5498 0607379843	jswartz@mandelametro.gov.za
21.	Department of Water and Sanitation	Unathi Makalima Sylvia Ndlhovu	012 336 7382 012 336 7981	UManda@csir.co.za NdhlovuS@dws.gov.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
22.	Gauteng Department of Health Private Bag X085 MARSHALLTOWN 2107	Emma Mathibedi Mavis Mbedzi	072 576 1980 082 724 7657	Emma.mathibedi@gauteng.gov.za Mavis.mbedzi@gauteng.gov.za
23.	King Sabata Dalindyebo Municipality P.O. Box 45 Mthatha 5099			matiwanev@ksd.gov.za
24.	Department of Health Limpopo Private Bag X9302 Polokwane 0700	MS Khosa	015 293 6356 015 293 6634	Mathoto.mongwa@dhsd.limpopo.gov.za Nthabiseng.ledwaba@dhsd.limpopo.gov.za
25.	Umkhanyakude District Municipality P.O. Box 449 Mkuze 3965	Sphamandla Mavundla	081 011 8138 076 335 0633	sphamandla.mavundla6@gmail.com spham@ukdm.gov.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
26.	Government Printing Private Bag X85 Pretoria 0001	Selaelo Rammusi	012 764 3959 / 082 888 2180	Selaelo.Ramusi@gpw.gov.za
27.	Department of Correctional Services	Ramogotsi Ramorola	N/A	Ramogotsi.Ramorola@dcs.gov.za
28.	Lesedi Local Municipality	Paul Malgas	N/A	paulm@lesedi.gov.za
29.	Municipal Infrastructure Support Agency	Isaac Nthutang	N/A	Isaac.Nthutang@misa.gov.za
30.	Department of Agriculture, Land Reform and Rural Development (DALRRD)	Oreokame Choche / Matome Mokala	012 312 8359 / 012 312 8376	Oreokame.choche@dalrrd.gov.za / Matome.Mokala@dalrrd.gov.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
31.	Inkomati-Usuthu Catchment Management Agency	Ms Silungile Mbatha	069 535 3118	mbathas@iucma.co.za
32.	Lesedi Municipality	Paul Malgas	N/A	paulm@lesedi.gov.za
33.	Umgungundlovu District Municipality	Brenden B. Sarawan	033 897 6853	Brenden.Sarawan@umdm.gov.za
34.	Amahlathi Local Municipality	Siphelele Kambi	043 492 1167	skambiAamahlathi.gov.za
35.	Madibeng Local Municipality	Bunny Sidell / Zukile Mancipha	012 318 9624	ZukileMancipha@madibeng.gov.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
36.	Knysna Local Municipality PO Box 21 Knysna 6570	Tshegane Mampana	044 302 6229	tmampana@knysna.gov.za
37.	O.R Tambo District Municipality Private Bag X6043 Mthatha 5100	Sakhiwo Hopa	047 501 6449	sakhiwoh@ortambodm.gov.za
38.	South African National Accreditation System (SANAS) Libertas Office Park, Cnr Libertas & Highway Streets, Equestria, Pretoria, 0184	Zanele Ngwenya	012 740 8535	zanelen@sanas.co.za
39.	Dr Pixley Ka Isaka Seme Local Municipality Private Bag X9011 Volksrust 2470	Nompumelelo Khuzwayo	073 819 4419	mpumek@pixleykaseme.gov.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
40.	Limpopo Department: Public Works, Roads and Infrastructure Private Bag X9490 Polokwane 0700	Moc Mhlabane	015 284 7145	mhlabanemoc@dpw.limpopo.gov.za
41.	Limpopo Office of the Premier Private Bag X8493 Polokwane 0700	Makhosazana Rabothata	015 876 6288	rabothata.makhosazanap@limpopo.gov.za
42.	City Of Mbombela PO Box 45 Mbombela 1200	Phumula Mathebula	013 759 2017	Mathebula@mbombela.gov.za
43.	National Prosecuting Authority of South Africa (NPA) Private Bag X752 Pretoria 0001	Enock Doctor E D. Shokwane	012 845 62227	EDshokwane@npa.gov.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
44.	Free State Office of The Premier PO Box 517 Bloemfontein 9300	Leon Becker	051 405 4610	leon.becker@fspremier.gov.za
45.	Tswelopele Local Municipality PO Box 3 Bultfontein 9670	Mpuse Mashiane	051 853 1111 / 079 848 0253	loapep@tswelopele.org
46.	Mafube Local Municipality PO Box 2 Frankfort 9830	Moratuwa Moloi	073 8345 241	mmoratuwa@gmail.com
47.	Coega Development Agency Private Bag X6009 Gqeberha 6000	Gideon Hector	060 705 0087 / 041 403 0523	Gideon.Hector@coega.co.za
48.	Cogta: Limpopo Private Bag X9485 Polokwane 0700	Mposhomali Richard	015 292 2258	mposhomali.richard@limpopo.gov.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
49.	Nyandeni Local Municipality Private Bag X504 Libode 5160	Zimvo Madyibi	047 555 5036	zimvom@nyandenilm.gov.za
50.	Road Agency Limpopo SOC Ltd Private Bag X9554 Polokwane 0700	Morongoa Rangoato	082 454 6112 / 015 284 4657	RangoatoM@ral.co.za
51.	Transport Education Training Authority (TETA) Private Bag X10016 Randburg 2125	Zukisani Mangaliso	011 577 7026 / 081 272 4162	ZukisaniM@teta.org.za
52.	Department of Public Works and Infrastructure Private Bag X65	Sipokazi Ngamlana	012 406 1221 / 066 010 5740	Sipokazi.Ngamlana@dpw.gov.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
	Pretoria 0001			
53.	Phumelela Local Municipality Private Bag X5 VREDE 9835	Disimelo Makhubo	058 913 8300	scm@phumelela.gov.za
54.	Tshwane North TVET College Cnr. Pretorius & Kgosi Mampuru Street Pretoria Central 0001	Gift Matjomane	(012) 401 1641	gift.matjomane@tnc.edu.za
55.	Koukama Local Municipality Private Bag X011 Kareedouw 6400	Shandre Ketteldas	042 288 7260	shandre.ketteldas@koukamma.gov.za
56.	Rustenburg Local Municipality PO Box 16 Rustenburg	Carol Mokale	014 590 3129 / 060 543 6382	CMokale@rustenburg.gov.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
	0300			
57.	Media Development and Diversity Agency (MDDA) PO Box 42846 Fordsburg 2033	Mojaki Mohibidu	011 643 1100	MOJAKI@MDDA.org.za
58.	Eskom SOC Ltd PO Box 1091 Johannesburg 2001	Damela Mathetja	011 800 5703	MathetD@eskom.co.za
59.	National Research Foundation (NRF) PO Box 2600 Pretoria 0001	Vuyelwa Vabaza	012 481 4032	vuyelwa.vabaza@nrf.ac.za

NO	DEPARTMENT	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
60.	Port St Johns Local Municipality PO Box 2 Port St Johns 5120	Sibusiswa Mtshamba	060 982 3014	smtshamba@psjmunicipality.gov.za

9. Names and addresses of contractors and other relevant information:

NO	SUPPLIER NAME	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
1.	IBC Forensic and Recovery No. 9 Moedi Street Rustenburg 0299	Tshepiso Jacob Kekana	012 427 9860	tjekana@yahoo.com
2.	AA Solwandle Attorneys Inc P.O. Box 110 Kelvin 2054	Andile Solwandle	011 656 4740	info@solwande.co.za
3.	ADRS Diversified Services (Pty) Ltd 262 Main Avenue	Sheldon Victor Govender	082 463 4359	sheldon@adrs.co.za

NO	SUPPLIER NAME	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
	Corner Republic Road & Main Avenue Ferndale			
4.	Andile Seth Attorneys 151 on 8th Street Sandton 2193	Landezwa Mkapeni	079 036 0220	andile@sethattorneys.co.za
5.	Bafana Ncube Incorporated P.O. Box 87313 Houghton 2041	Bafana Ncube	011 929 7178	bafan@ncubeinc.co.za
6.	Boffin and Fundi P.O. Box 3939 Halfway House	Oswan Arries	012 346 3318	oswan@bofn.co.za
7.	BTF Global The Aspen Business Park, Boston House 4 Madison Avenue, Aspen Lakes Ext 13 Johannesburg	George Motaung	087 365 3137	bids@btfglobal.co.za

NO	SUPPLIER NAME	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
	2109			
8.	Buthelezi Vilakazi Inc 514 West Avenue Ferndale Randburg 2194	Amanda Vilakazi	011 234 1777	a.vilakazi@buthelezivilakazi.co.za
9.	Gravity Express Services Pty Ltd 41 Naboom Street Wilropark Roodepoort 1724	Solomon Vilakazi	012 054 9677	info@gravityexpress.co.za
10.	Hahn Collections (Pty) Ltd P.O. Box 55675 Arcadia Pretoria 0007	Graham Powell	010 510 7806	marketing@hcdr.co.za

NO	SUPPLIER NAME	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
11.	Kamohelo Entle Trading Projects 21A Morris Street Woodmead	Kholofelo Mokgola	011 568 4582	kholo@kamohelo.co.za
12.	Katlego Ralikhuvhana Mokgola Inc 36 Boundry Rd Ile of Houghton Johannesburg	Katlego Ralikhuvhana	011 568 5026	katlego@katlegoattorneys.co.za
13.	L Guzana Inc. Attorneys Private Bag X121 Halfway House Midrand 1685	Lwazi Guzana	010 442 6450	lwazi@guzanaattorneys.co.za
14.	Madhlopa & Thenga Incorporated P.O. Box 2710 Parklands Johannesburg 2121	Mashudu Thenga	011 442 9045	admin@madhlopathenga.co.za

NO	SUPPLIER NAME	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
15.	Medaco Revenue Solution (Pty) Ltd P.O. Box 2193	Edward Muiruri	010 035 0174	operations@medaco.co.za
16.	Nchupetsang Inc Attorneys Postnet Suite #302 Private Bag X1 Florida Hills 1716	Meshack Henyang Nchupetsang	010 109 6293	meshack@nchupsattorneys.co.za
17.	New Integrated Credit Solutions (Pty) Ltd P.O. Box 9555 Pretoria 0001	Moalosi Caleb Makakaba	012 432 5000	info@nics.co.za
18.	NFD Consulting (Pty) Ltd Bryanston Gate Office Park, 71 Homestead Avenue, Bryanston 2194	Devilliers Ndou	010 510 7182	devilliers@nfdconsulting.co.za

NO	SUPPLIER NAME	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
19.	Noko Maimela Inc P.O. Box 2041 Burgersfort 1150	Maimela Maanaso Howard	012 035 0094	Info@nokoattorneys.co.za
20.	Ntiyiso Consulting (Pty) Ltd P.O. Box 54666 Wierda Park 0149	Charmaine Nhlapo	012 940 5435	info@ntiyisoconsulting.co.za
21.	Ntloedi Attorneys Incorporated P.O. Box 7574 Pretoria 0001	Solomon Ntloedi	012 323 6457	info@ntloediattorney.co.za
22.	Phakamani Debt Collection Services Pty Ltd P.O. Box 1164 Paardekraal	Devashnie Govender	087 940 7464	deegovender@pdcs.co.za
23.	Ramatshila Mugeru Attorneys Inc Municipality P.O. Box 10403 Vorna Valley	Lorato Gaothusi	011 326 1703	lorato@rmattorneys.co.za

NO	SUPPLIER NAME	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
	Midrand			
24.	Revenue Consulting (Pty) Ltd P.O. Box 25611 Benoni North 1527	Ivan Vusumusi Jennings	011 747 9740	vusij@revco.co.za
25.	Saya Recoveries (Pty) Ltd P.O. Box 1882 Roodepoort 1724	Avela Andrew Mtyingizane	011 767 5300	andrew@saya.co.za
26.	Thipa Attorneys Incorporated P.O. Box 783008 Sandton 2196	Thabo Ernest Thipa	010 023 4714	thabo@thipaattorneys.co.za
27.	TSL Legal (Pty) Ltd P.O. Box 48840 Roosevelt Park 2129	Vasikie Govinder- Padayachy	011 339 1467	vasi@tslgroup.co.za

NO	SUPPLIER NAME	CONTACT PERSON	TELEPHONE NUMBER	E-MAIL ADDRESS
28.	Wakaba and Partners Incorporated P.O. Box 1477 Ferndale 2160	Maxhoba Mondli Wakaba	011 026 0727	max@wakaba.co.za
29.	Khumalo Masondo Attorneys Inc P.O. Box 1499 Bedford View 1450	Nicole Lowther	010 100 0110	jabu@kminc.co.za